

Kevin M. Siska  
Sheriff

Raymond Inman  
Chief Deputy



Potter County Sheriff's Department  
One East Second St / Room 24  
Coudersport, PA 16915  
Phone (814) 274-9350 / FAX (814) 274-4225

### **Terms of Sheriff Sale on Real Property (Real Estate)**

- All third-party buyers are required to have a letter of credit from a bona fide lending institution.
- Successful third-party bidders/buyers are required to pay 10% down the day of the sale.
- The remainder of the bid price is due within thirty (30) days.
- The buyer is responsible for providing the Sheriff with a Sheriff's Deed.
- The buyer is responsible for the current year's taxes.
- The buyer is responsible for all real estate transfer taxes.
- At the expiration of twenty (20) days but no later than forty (40) days, the Sheriff shall record the deed before the appropriate officers.