

~Minutes~

**SPECIAL SALARY BOARD MEETING**

**February 20, 2025**

(Meetings recorded and destroyed after mtg. mins. approval)

**CALL TO ORDER** Commissioner Nancy Grupp called the meeting to order at 11:06 a.m.

**MOMENT OF SILENCE**

**PLEDGE OF ALLEGIANCE**

**ROLL CALL** Commissioner Nancy Grupp, Commissioner Paul Heimel, Commissioner Robert Rossman, Chief Clerk Jessica Giebel and Executive Administrative Assistant Paige Barroqueiro; all present. Treasurer Krista Miller Absent.

**PUBLIC COMMENT** Veterans Affairs Director Michael Pepper explained the need to hire a trainer. The VA office currently has 20 claims pending, 8 new, and 52 appeals each take many hours to complete.

**MINUTES**

October 3, 2024 ~ **Action** ~ Comm. Rossman moved to approve. Comm. Grupp seconded. Rossman yes; Grupp yes; Heimel yes.

January 9, 2025 ~ **Action** ~ Comm. Heimel moved to approve. Comm. Rossman seconded. Heimel yes; Rossman yes; Grupp yes.

**NEW BUSINESS**

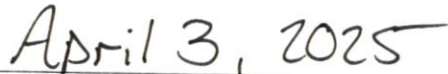
Creation of Temporary Part-Time VSO Trainer position ~ **Action** ~ Comm. Rossman moved to approve the creation of a Temporary Part-Time VSO Trainer for 90 days 2-3 days a week. Comm. Heimel seconded. Rossman yes; Heimel yes; Grupp yes.

Set Salary Range for Temporary Part-Time VSO Trainer position ~ **Action** ~ Comm. Rossman moved to set at the current rate of \$16.40 per hour. Comm. Heimel seconded. Commissioner Grupp noted that this position was budgeted for in anticipation of the current VSO leaving. Rossman yes; Heimel yes; Grupp yes.

**PERSONNEL ACTIONS**

**ADJOURNMENT** ~ **Action** ~ Comm. Rossman moved to approve. Comm. Grupp seconded. Rossman yes; Grupp yes; Heimel yes.

  
Potter County Executive Administrative Assistant

  
Approval Date

