

~Minutes ~

SALARY BOARD MEETING

August 8, 2024

(Meetings recorded and destroyed after mtg. mins. approval)

CALL TO ORDER Commissioner Nancy Grupp called the meeting to order at 11:00 a.m.

MOMENT OF SILENCE

PLEDGE OF ALLEGIANCE

ROLL CALL Treasurer Krista Miller, Commissioner Nancy Grupp, Commissioner Robert Rossman, Commissioner Paul Heimel, Chief Clerk Jessica Griebel and Executive Assistant Paige Barroqueiro; all present.

PUBLIC COMMENT None.

MINUTES

April 4, 2024 ~ **Action** ~ Comm. Rossman moved to approve. Comm. Grupp seconded. Rossman yes; Grupp yes; Heimel yes; Miller abstain.
May 30, 2024 ~ **Action** ~ Comm. Heimel moved to approve. Comm. Grupp seconded. Heimel yes; Grupp yes; Rossman yes; Miller abstain.
July 11, 2024 ~ **Action** ~ Comm. Rossman moved to approve. Comm. Grupp seconded. Rossman yes; Grupp yes; Miller yes; Heimel abstain.

NEW BUSINESS

~ **Action** ~ Treasurer Miller moved to amend the agenda to eliminate the GIS Mapping Coordinator and add it to the job duties of the Tax Claim / Assessment & Chief Assessor that is being created. Comm. Grupp seconded. Miller yes; Grupp yes; Rossman yes; Heimel yes.

Elimination of Tax Claim/Assessment Director ~ **Action** ~ Treasurer Miller moved to approve. Comm. Grupp seconded. Miller yes; Grupp yes; Rossman yes; Heimel yes.

Elimination of GIS Mapping Coordinator ~ **Action** ~ Treasurer Miller moved to approve. Comm. Heimel seconded. Miller yes; Heimel yes; Grupp yes; Rossman yes.

Elimination of Chief Assessor ~ **Action** ~ Comm. Rossman moved to approve. Treasurer Miller seconded. Rossman yes; Miller yes; Heimel yes; Grupp yes.

Creation of Tax Claim/Assessment Director & Chief Assessor / GIS Mapping Coordinator ~ **Action** ~ Treasurer Miller moved to approve. Comm. Grupp seconded. Miller yes; Grupp yes; Rossman yes; Heimel yes.

Set salary range for the Tax Claim/Assessment Director & Chief Assessor position ~ **Action** ~ Treasurer Miller moved to set the base rate at \$45,000 to \$50,000. Heimel questioned setting an upper limit, Miller stated is a fair range based on all the positions. Comm. Rossman seconded. Miller yes; Rossman yes; Heimel no; Grupp no. Motion Failed. ~ **Action** ~ Comm. Grupp moved to set the range at \$41,787 to \$57,771 based on other counties. ~ **Action** ~ Comm. Grupp amended motion to set the range at \$45,000 to \$56,000. Comm. Heimel seconded. Miller questioned why not set it at \$50,000 to \$56,000, Grupp responded that the wider range leaves room for meeting certification requirements. ~ **Action** ~ Comm. Grupp amended motion to set the range at \$50,000 to \$56,000. Treasurer Miller seconded. Commissioners Heimel and Rossman don't favor raising the floor. ~ **Action** ~ Comm. Grupp amended motion to set the range at \$45,000 to \$56,000. Treasurer Miller seconded. Grupp yes; Miller yes; Rossman yes; Heimel yes.

Create a part-time Temporary Tax Claim/Assessment Director Trainer position ~ **Action** ~ Comm. Grupp moved to approve. Comm. Heimel seconded. Grupp yes; Heimel yes; Rossman yes; Miller yes.

Set hourly rate for the part-time Tax Claim/Assessment Director Trainer position ~ **Action** ~ Comm. Grupp moved to set the salary at \$26.64 per hour. Treasurer Miller seconded. Grupp yes; Miller yes; Heimel yes; Rossman yes.

PERSONNEL ACTIONS None.

ADJOURNMENT ~ **Action** ~ Treasurer Miller moved to adjourn. Comm. Grupp seconded. Miller yes; Grupp yes; Rossman yes; Heimel yes.

Prepared by Paige Barroqueiro



Executive Administrative Assistant


Approval Date