

~Agenda~

POTTER COUNTY COMMISSIONERS MEETING

November 27, 2024

(Meetings recorded and destroyed after meeting minutes approval)

CALL TO ORDER

MOMENT OF SILENCE/ PLEDGE OF ALLEGIANCE

ROLL CALL

PUBLIC COMMENT

MINUTES – November 14, 2024

GUESTS

NEW BUSINESS

Approval of 2025 Solicitor Proposal

Appointment to the Potter County Planning Commission

Reappointment of Matt Shimkanin to the Potter County Human Services ATOD Advisory Board for a three-year term from March 2024 to March 2027

Reappointment of John Stilson to the Potter County Solid Waste Authority for a term of January 2025 to December 2029

Stephen Green declination of potter county redevelopment authority appointment

Appointment of Ronald Rapp to the Potter County Redevelopment Authority to fill the unexpired term of Ellen Russell Expiring 7/12/2026

Appointment of Jason Fourness to the Potter County Housing Authority for a 5-year term to fill the expired term of Dennis Goodenough

Resolution #11 of 2024 – Area Transportation Authority (ATA) Local Match FY 2025-2026

Resolution #12 of 2024 – Tax Anticipation

Selection of RFP Bid for 911 Radio & Microwave System Maintenance

CONTRACTS AND AGREEMENTS

Maintenance Contract Renewal – Potter County Human Services for utilization of county maintenance services for building, grounds and snow removal and contract through 3D Facilities for HVAC services, annual cost of \$40,857.59. Term of January 1, 2025 to December 31, 2025.

<u>PCHS CONTRACTS AND AGREEMENTS</u>	<u>23/24</u>	<u>24/25</u>
■ Children and Youth (07/01/2024 - 06/30/2025)		
<i>Concern Professional Service for Children, Youth, and Families - Addendum</i>		
Dependent/Delinquent - Visitation, Visit Coaching, and Other Services		
Dependent/Delinquent - Emergency Shelter, Residential Placement Program, and Transitional Living		
<u>Description</u>	<u>Prior Cost</u>	<u>Current Cost</u>
Visiting Coaching*	\$61.79	\$18.07 p/15 min
Supervised Visitation	\$58.78	\$17.32 p/15 min
Intensive Family Reunification Services ***	\$70.45	\$20.35 p/15 min
Parenting Education****	\$59.96	\$20.58 p/15 min
Transportation (Portal to Portal)	\$34.38	\$10.04 p/15 min
Triple P		\$23.77 p/15 min
(NEW) Crisis Rapid Response		\$18.53 p/15 min
(NEW) Finding Family Services		\$18.07 p/15 min

(NEW) Truency Services / School Engagement Program		\$18.05 p/15 min
Family Group Decision Making - Successful Referral		\$1,000.00
Family Group Decision Making - Unsuccessful Referral		\$250.00
Foster Care		
Intensive Foster Care age 0-21	\$179.00	\$185.42
Intermediate Foster Care ages 0-21	\$132.52	\$135.75
Traditional Foster Care ages 0-18	\$82.89	\$85.08
Medical Level I Foster Care	\$155.59	\$166.21
Medical Level II Foster Care	\$122.12	\$129.92
Medical Level III Foster Care	\$83.33	\$130.07
Medical Level IV Foster Care	\$68.88	\$113.20
Mother / Baby Foster Care	\$215.54	\$211.83
Community Residential Rehabilitation Board Rate	\$66.41	\$67.31
Treatment Unit for Boys	\$293.82	\$339.65
Trauma Focused Foster Care	\$249.04	\$255.70
SIL Program	\$314.64	\$362.35
SAA Y - Psycho-Sexual Assesment	\$150 per hour	\$500 total
SAA Y - Clinical Services (Individual/Family)	\$90 per hour	\$100 per hour
SAY Y - Clinical Services (Group)	\$42 per client / session	\$50 per client / session
■ Aging (November 18, 2024- June 30, 2024)		
<i>Carla Muirhead, RN</i>		
Medical Consultant for Protective Services	N/A	\$50.00 / hour
Sign on Fee	N/A	\$400.00
Milage if Required	N/A	Approved Rate
■ Intellectual Disabilities (07/01/2024 - 06/30/2025)		
<i>Health Ride Plus - Addendum</i>		
Transportation - Zone 1	\$35.32 / trip	\$36.54 / trip
Transportation - Zone 2	\$63.96 / trip	\$65.78 / trip
Transportation - Zone 3	\$72.65 / trip	\$74.73 / trip
■ Potter County Human Services (11/01/2024 - 11/30/2025)		
<i>Genesee Township Volunteer Fire Department</i>		
CPR and First Aid Training Services	N/A	\$30 / student

PERSONNEL

New Hire: Warden Milford has requested the hiring of Domanik Hunt to fill the part-time corrections officer position; effective December 9, 2024.

Retirement – Cheryl Powell, Prothonotary Deputy I, is retiring from her position effective December 27, 2024

Resignation – Larry Royer, Van Driver with PCHS is resigning his position effective November 11, 2024

Retirement – Steven Achre, C&Y County Caseworker II with PCHS is retiring from his position effective January 20, 2024.

LIQUID FUELS TAX REQUESTS None.

COMMISSIONERS' REPORTS

BILLS

Potter County Fiscal Summary – 11/15/2024

<i>Fund #</i>	<i>Fund Description</i>	<i>Check #s</i>	<i>Voided Check #</i>	<i>Voided Check Amt</i>	<i>Total</i>
10	Payroll - Direct Deposit	11988-12084			\$107,032.89
10	General Fund - Accounts Payable	146427-146526			\$235,093.52
10	General Fund - A/P Manual Checks	211			\$147,066.56

11	LEPC - Local Emergency Planning	3130-3132			\$527.07
14	Liquid Fuels	1817-1818			\$6,805.32
15	North Fork Dam	146459			\$74.90
16	911 Fund	3833-3841			\$34,720.38
18	Automation Fund (Civil)	146464			\$1,197.33
28	Domestic Relations IV-D	1066			\$15,519.00
34	V.O.J.O.	146454; 146474; 146504			\$190.32
35	Victim Services/RASA	146454; 146474; 146504; 146514			\$2,428.03
52	Operational Reserve Fund	146466			\$7,066.00

Potter County Tax Claim Bureau Fiscal Summary (11/20/2024)

ACCOUNTS PAYABLE CHECKS – Check #17818 – 17850	\$66,335.21
Total Checks Written	\$66,335.21

Potter County Human Services Fiscal Summary (11/27/2024)

PAYROLL AUTOMATIC DEPOSITS	\$41,957.84
PAYROLL TAX TRANSFERS (EFTPS)	\$12,648.11
STATE TAX WITHHOLDINGS (ETIDES)	\$1,817.36
PAUC	\$41.60
Local W/H	\$591.99
Paytime P/R Charge	\$153.18
ACCOUNTS PAYABLE CHECKS – Check #79516-79579	\$160,808.69
Total Checks Written	\$218,018.77

NEXT MEETING: December 12, 2024

ADJOURNMENT

Prepared by Paige Barroqueiro