

~Agenda~

POTTER COUNTY COMMISSIONERS MEETING

October 17, 2024

(Meetings recorded and destroyed after meeting minutes approval)

CALL TO ORDER

MOMENT OF SILENCE/ PLEDGE OF ALLEGIANCE

ROLL CALL

PUBLIC COMMENT

MINUTES – October 3, 2024

GUESTS

NEW BUSINESS

Approve the 2025 Salary Board Meeting Schedule

Approve the 2025 Retirement Board Meeting Schedule

CONTRACTS AND AGREEMENTS

Agreement – John R. Thomas, Esq., as solicitor for Prothonotary/Clerk of Courts. Annual retainer fee of \$2,000. Effective Jan. 1, 2024, to Dec. 31, 2024.

<u>PCHS CONTRACTS AND AGREEMENTS</u>		<u>23/24</u>	<u>24/25</u>
■ Children and Youth (07/01/2024 - 06/30/2025)			
<i>Adelphoi Village, Inc. - Shelter/Residential Placement with Treatment</i>			
<u>Description</u>	<u>Male/Female</u>	<u>Prior Cost</u>	<u>Current Cost</u>
Intensive Supervision MH Focus – Colony, Marker, Susan’s, and Alliance	Female	\$429.00	\$454.00
Intensive Supervision – Sweeney	Male	\$452.00	\$469.00
Enhanced Supervision – Manor	Male	\$495.00	\$524.00
Sexual Offenses – Benet and Williams	Male	\$525.00	\$540.00
Sexual Offenses MH Focus – Vincent & Loyalhanna	Male	\$500.00	\$550.00
Inpatient 4.0 Withdraw Management	Male	\$525.81	No Change
Sexual Offenses La Sa Quik (Eastern Region)	Male	\$525.81	No Change
Secure – Sexual Offenses – Middle Creek I	Male	\$429.00	\$454.00
Secure – (F) Middle Creek II/(M) Middle Creek III and Manor	Male/Female	\$452.00	\$469.00
Specialized Independent Living – Hilltop	Male	\$495.00	\$524.00
Specialized Independent Living – Saxman		\$495.00	\$524.00
<u>Additional Services</u>	<u>Male/Female</u>		
Diagnostic Evaluation (per service rate)	Male/Female	\$452.00	\$469.00
Psychological Services (hourly rate)	Male/Female	\$495.00	\$524.00
Polygraphs	Male/Female	\$525.00	\$540.00
Juvenile Sexual Offender Assessment – includes ABEL, JSOAP, SAI-J, and sexual history assessments	Male/Female	\$500.00	\$550.00
MultiSystemic Therapy Services – Non MA Eligible	Male/Female	\$525.81	No Change
<u>Foster Services</u>	<u>Male/Female</u>		
Foster Care – Teen Focused	Male/Female	\$452.00	\$469.00
Foster Care – Intensive/Kinship	Male/Female	\$495.00	\$524.00
Foster Care – Pregnant and Parenting	Female	\$525.00	\$540.00
<i>The Academy</i>			
Dependent/Delinquent Female Residential Placement, D&A Female, Shelter Program Female			
<u>Description</u>		<u>Prior Cost</u>	<u>Current Cost</u>
General Residential – Female		\$310.80	\$330.23
In Patient Drug & Alcohol – Female		\$363.88	\$388.44
Shelter Care – Female		\$385.83	\$408.98
Specialized Settings – Female		\$399.72	\$423.70
Enhanced Support Program		\$1,150.00	\$1,219.00
<i>Bethesda Children's Home</i>			
Dependent/Delinquent Emergency Shelter, Group Home Placement Program, Foster Care and Transitional Living Program			

<u>Description</u>	<u>Prior Cost-Per Diem</u>	<u>Current Cost-Per Diem</u>
Walnut Corners Group Home	NA	NA
Unit A ISU & Claney ISU	NA	NA
Unit A ISU – Shelter & Claney ISU – Shelter	NA	NA
Right Start Program – Baby Only (New Name)	\$127.50	\$160.00
Right Start Program – Mother/Expectant Mother (New Name)	\$337.04	\$370.00
Right Start Program – Mother and Baby (New Name)	\$464.54	\$530.00
Right Start Program – Shelter (New)	\$299.25	\$350.00
Right Start Transitional Living	\$169.75	\$260.00
Petersen Home (New)	\$225.47	\$230.00
Foster Care 0-12 Non-Case Management over 30 miles from main campus	\$61.62	\$68.11
Foster Care Age 13-21 Non-Case Management over 30 miles from main campus	\$66.56	\$68.47
Foster Care Age 0-12 Therapeutic over 30 miles from main campus	\$77.02	\$83.71
Foster Care Age 13-21 Therapeutic over 30 miles from main campus	\$82.02	\$88.71
Foster Care Age 0-12 Case Management over 30 miles from main campus	\$122.60	\$130.10
Foster Care age 13-21 Case Management over 30 miles from main campus	\$127.60	\$135.10
Mother/Baby over 30 miles from Bethesda main campus	\$126.28	\$133.78
<u>Clear Vision Residential Treatment Service, Inc.</u>		
Residential Placement for Male/Female	N/A	\$224.49 per diem
<u>Summit School, Inc.</u>		
Dependent/Delinquent, Residential Placement, D&A, Shelter Program, Male Only Facility		
<u>Description</u>	<u>Prior Cost</u>	<u>Current Cost</u>
Residential Program	\$264.50	\$281.03
Inpatient Drug & Alcohol	\$338.18	\$361.00
Specialized Services	\$391.51	\$415.00
Shelter Care	\$362.00	\$383.72
Intense Specialized	\$750.42	\$795.45
Enhanced Support Program	\$1,050.00	\$1,113.00
■ Mental Health (07/01/2024 - 06/30/2025)		
<u>MHS - Multi-Health Systems, Inc.</u>		
JIFF-Juvenile Inventory for Functioning - Screening tool used in schools by Student Assistance Program		
FAS Maintenance	\$485.00	\$510.00
JIFF	\$697.00	\$735.00
■ PCHS (08/01/2024 - 12/31/2025)		
<u>William Hau, Contractor</u>		
Training new Fiscal Officer	\$35.00/ hour	No Change

PERSONNEL

New Hire: Sheriff Kevin Siska has requested the hiring of Gabriel Greene to fill the part-time Courthouse Security position; effective October 14, 2024.

New Hire: Maintenance Director Joe Kurtz has requested the hiring of Cassidy Kiselyk to fill the full-time Housekeeper position; effective October 14, 2024.

Resignation – Niccola Wood, C&Y County Caseworker 2 with PCHS, is resigning her position effective October 18, 2024.

LIQUID FUELS TAX REQUESTS None.

COMMISSIONERS' REPORTS

BILLS

Potter County Fiscal Summary – 10/01/2024

<i>Fund #</i>	<i>Fund Description</i>	<i>Check #'s</i>	<i>Voided Check #</i>	<i>Voided Check Amt</i>	<i>Total</i>
10	General Fund - Accounts Payable	145940-145959			\$79,468.17

10	General Fund - A/P Manual Checks	201			\$35.00
11	LEPC - Local Emergency Planning	3123			\$579.03
16	911 Fund	3799-3800			\$4,383.98
34	V.O.J.O.	145941			\$7.95
35	Victim Services/RASA	145941; 145953			\$207.20

Potter County Fiscal Summary – 10/04/2024

<i>Fund #</i>	<i>Fund Description</i>	<i>Check #'s</i>	<i>Voided Check #</i>	<i>Voided Check Amt</i>	<i>Total</i>
10	Payroll Checks	85328			\$1,282.93
10	Payroll - Direct Deposit	11499-11589			\$104,525.59
10	General Fund - Accounts Payable	145960-146020			\$80,720.64
10	General Fund - A/P Manual Checks	202			\$146,381.83
11	LEPC - Local Emergency Planning	3124			\$2,780.00
14	Liquid Fuels	1812-1813			\$4,419.54
16	911 Fund	3801-3807			\$2,851.68
34	V.O.J.O.	145977; 146011			\$187.38
35	Victim Services/RASA	145977; 146011			\$1,158.41
38	Divorce Fund	145962; 146011			\$385.11
66	911 Statewide Interconnectivity Grant	145963			\$25,372.00

Potter County Tax Claim Bureau Fiscal Summary (10/09/2024)

ACCOUNTS PAYABLE CHECKS – Check #17783-17817	\$104,881.50
Total Checks Written	\$104,881.50

Potter County Human Services Fiscal Summary (10/17/2024)

PAYROLL AUTOMATIC DEPOSITS	\$40,636.33
PAYROLL TAX TRANSFERS (EFTPS)	\$12,116.28
STATE TAX WITHHOLDINGS (ETIDES)	\$1,758.09
PAUC	\$40.72
Local W/H	\$572.70
Paytime P/R Charge	\$155.05
ACCOUNTS PAYABLE CHECKS – Check #79260-79337	\$185,431.5
Total Checks Written	\$240,710.67

NEXT MEETING: October 31, 2024

ADJOURNMENT

Prepared by Paige Barroqueiro