

~Agenda~

POTTER COUNTY COMMISSIONERS MEETING

October 3, 2024

(Meetings recorded and destroyed after meeting minutes approval)

CALL TO ORDER

MOMENT OF SILENCE/ PLEDGE OF ALLEGIANCE

ROLL CALL

PUBLIC COMMENT

MINUTES – September 19, 2024

GUESTS

David Hyde and Danielle Stilson - A Way Out

Marsha Dippold – Employee Support Director Dickinson Center Inc.

NEW BUSINESS

Proclamation – Domestic Violence Awareness Month

Proclamation – National Disability Employment Awareness Month

MOU between Potter County Commissioners and Association of Probation Officers

One Time Bonus for Probation Department Support Staff

2025 Tax Anticipation Loan Proposals

Special Presentation - Strategic Management Planning Program (STMP) Overview by Kafferlin Strategies LLC

CONTRACTS AND AGREEMENTS

PERSONNEL

New Hire: GIS/Planning/Community Director Will Hunt has requested the hiring of Taylor Lent to fill the Full-Time Secretary position; effective September 30, 2024.

Resignation: Sarah Lieberman, Domestic Relations Director, is resigning her position effective September 23, 2024.

Hire: Judge Minor has hired Sarah Lieberman to fill the Temporary Part-Time Domestic Relations Trainer; effective September 23, 2024.

Promotion: Judge Minor has hired Kelly Harrison to fill the Domestic Relations Director position; effective September 23, 2024.

New Hire: Judge Minor has hired Sarah Wright to fill the Domestic Relations Assistant Director position; effective September 23, 2024.

Resignation – Pamela Tinder, Jail Secretary, is resigning her position effective September 12, 2024.

LIQUID FUELS TAX REQUESTS None.

COMMISSIONERS' REPORTS

BILLS

Potter County Fiscal Summary – 09/20/2024

<i>Fund #</i>	<i>Fund Description</i>	<i>Check #'s</i>	<i>Voided Check #</i>	<i>Voided Check Amt</i>	<i>Total</i>
10	Payroll - Direct Deposit	11379-11467			\$108,982.05
10	General Fund - Accounts Payable	145837-145938			\$265,987.05
10	General Fund - A/P Manual Checks	197			\$152,819.73
11	LEPC - Local Emergency Planning	3121-3122			\$325.15
14	Liquid Fuels	1811			\$1,113.94
15	North Fork Dam	145924			\$30.31
16	911 Fund	3791-3798			\$13,427.63
17	Saulter Preserve	145924			\$39.63
18	Automation Fund (Civil)	145874			\$1,197.33
32	Specialty Courts	145859			\$1,219.00
34	V.O.J.O.	145867;145884			\$188.23
35	Victim Services/RASA	145867;145884			\$1,189.66
62	CDBG Entitlement	145848;145880			\$437,163.23
65	Gas Well-Highway Bridge Improvement	145938			\$40,000.00

Potter County Fiscal Summary – 09/26/2024

<i>Fund #</i>	<i>Fund Description</i>	<i>Check #'s</i>	<i>Voided Check #</i>	<i>Voided Check Amt</i>	<i>Total</i>
10	General Fund - Accounts Payable	145939			\$228.68

Potter County Fiscal Summary – 09/30/2024

<i>Fund #</i>	<i>Fund Description</i>	<i>Check #'s</i>	<i>Voided Check #</i>	<i>Voided Check Amt</i>	<i>Total</i>
10	Payroll - Direct Deposit	11469-11498			\$7,808.14
10	General Fund - A/P Manual Checks	198			\$10,033.21

Potter County Human Services Fiscal Summary (09/20/2024)

PAYROLL AUTOMATIC DEPOSITS	\$40,286.64
PAYROLL TAX TRANSFERS (EFTPS)	\$12,047.72
STATE TAX WITHHOLDINGS (ETIDES)	\$1,744.59
PAUC	\$40.42
Local W/H	\$568.26
Paytime P/R Charge	\$452.78
ACCOUNTS PAYABLE CHECKS – Check #79168-79259	\$172,221.58
Total Checks Written	\$227,361.99

NEXT MEETING: October 17, 2024

ADJOURNMENT

Prepared by Paige Barroqueiro