# ~Agenda ~

# POTTER COUNTY COMMISSIONERS MEETING

# **September 19, 2024**

(Meetings recorded and destroyed after meeting minutes approval)

### CALL TO ORDER

# **MOMENT OF SILENCE/ PLEDGE OF ALLEGIANCE**

### ROLL CALL

### PUBLIC COMMENT

MINUTES – September 5, 2024

<u>GUESTS</u> Kassie Shumac with Alcohol and Drug Abuse Services and Crystal Thomas with Potter County Human Services Drug and Alcohol

### **NEW BUSINESS**

*Resolution #10 of 2024 Amendment to the Articles of Incorporation for the Area Transportation Authority of North Central Pennsylvania* 

Appointment to the Potter County Hospital Authority to fill the unexpired term of Georgianna Leete expiring December 31, 2027.

Reappointment of Charles E. Bach Jr. to the Potter County Hospital Authority for a 5 year.

### **CONTRACTS AND AGREEMENTS**

*Inspection Agreement* – Davis-Ulmer Inc. for the annual inspection of fire extinguishers with all Potter County facilities, Term of November 1, 2024 to October 31, 2025 at an annual fee of \$1,230.00.

IS CONTRACTS AND AGREEMENTS	<u>23/24</u>	<u>24/25</u>
hildren and Youth (07/01/2024 - 06/30/2025)		
<u>Merakey - Foster Care Service</u>		
Description	Prior Cost	Current Cost
Theraputic Foster Care - (TFC) R&B	\$43.87	\$56.10
Theraputic Foster Car - (R&B + Treatment)	\$161.15	\$174.22
Theraputic Foster Care Mother with Infant	\$106.97	\$135.82
Respite Foster Care (Unit CC)	\$104.20	\$115.09
Respite Foster Care (Unit CA)	\$99.22	\$115.09
Emergency Respite (Unit HH)	\$116.67	\$126.22
Emergency Respite (Unit HI)	\$120.96	\$126.22
Foster Care Plus (Unit BB)	\$95.37	\$114.02
Foster Care Plus (Unit BC)	\$100.20	\$114.02
Foster Care Infant Only	\$88.61	\$104.81
Enhanced Foster Care	\$142.43	\$166.95
Foster Care Mother with Infant (Unit TF)	\$145.61	\$173.21
Foster Care Mother with Infant (Unit TG)	\$145.61	\$173.21
Foster Care with Two Infants	\$210.05	\$248.88
CRR ITP	\$12.25	\$19.18
Enhanced Foster Care with Peer Support (Unit JK)	N/A	\$213.07
Enhanced Foster Care with Peer Support (Unit JL)	N/A	\$215.90
United Methodist Home for Children		
Dependant/Delinquent - Emergency Shelter; Group Home P	Placement Program	
Description	Prior Cost-Per Diem	Current Cost-Per Dier
A Cottage	\$471.98	N/A
Theraputic Foster Car - (R&B + Treatment)	\$471.98	\$540.00
Theraputic Foster Care Mother with Infant	\$471.98	\$540.00
Respite Foster Care (Unit CC)	\$471.98	N/A
Respite Foster Care (Unit CA)	\$471.98	\$540.00
Emergency Respite (Unit HH)	\$471.98	\$540.00
rug and Alcohol (07/01/2024 - 06/30/2025)		
Alcohol and Drug Abuse Services, Inc.		
Drug and alcohol case management services	N/A	Maximum of \$65,000

ntal Health		
<u>Dickinson Center, Inc Addendum</u>		
Mental Health Drop-In Center Services	Maximum of \$8,356.00	No Change
Contract Period: July 1, 2023 - June 30, 2024		
<u>Austin Area School District</u>		
Student Assistance Program & Availible Training	\$325/person	No Change
	Up to 5 Individuals	
Contract Period: July 1, 2024 - June 30, 2025		
Coudersport Area School District		
Student Assistance Program & Availible Training	\$325/person	No Change
	Up to 5 Individuals	
Contract Period: July 1, 2024 - June 30, 2025		
Galeton Area School District		
Student Assistance Program & Availible Training	\$325/person	No Change
	Up to 5 Individuals	
Contract Period: July 1, 2024 - June 30, 2025		
Northern Potter School District		
Student Assistance Program & Availible Training	\$325/person	No Change
	Up to 5 Individuals	
Contract Period: July 1, 2024 - June 30, 2025		
Oswayo Valley School District		
Student Assistance Program & Availible Training	\$325/person	No Change
	Up to 5 Individuals	
Contract Period: July 1, 2024 - June 30, 2025	-	

### **PERSONNEL**

*New Hire:* Warden Angela Milford has requested the hiring of Justin R. Lloyd to fill the part-time Corrections Officer vacancy; effective September 9, 2024.

*New Hire:* Warden Angela Milford has requested the hiring of Kurt Lefever to fill the part-time Corrections Officer vacancy; effective September 16, 2024.

*New Hire:* Warden Angela Milford has requested the hiring of Brady Streich to fill the part-time Corrections Officer vacancy; effective September 23, 2024.

*New Hire* – Thomas Patterson, PCHS Director, requests the hiring of Ashley Scoville as a full-time Children and Youth Caseworker I effective October 7, 2024.

*Resignation* – James Douglas, Van Driver with PCHS, is resigning his position effective September 4, 2024.

# LIQUID FUELS TAX REQUESTS

Sweden Township

\$2,418.67

## **COMMISSIONERS' REPORTS**

#### **BILLS**

#### Potter County Fiscal Summary – 09/06/2024

Fund #	Fund Description	Check #'s	Voided Check # 🔻	Voided Check Amt	Total 🖪
10	Payroll Checks	5009			\$28.49
10	Payroll - Direct Deposit				\$111,647.20
10	General Fund - Accounts Payable	145771-145836	145714	\$475.00	\$317,722.60
10	General Fund - A/P Manual Checks	196			\$156,790.44
11	LEPC - Local Emergency Planning	3118-3119			\$734.41
14	Liquid Fuels	1809			\$4,356.04

16	911 Fund	3782-3790		\$174,969.82
18	Automation Fund (Civil)	145771		\$485.24
34	V.O.J.O.	145787		\$180.00
35	Victim Services/RASA	145787		\$1,110.82
38	Divorce Fund	145814		\$23,889.14
52	Operational Reserve Fund	145800		\$25,480.07
62	CDBG Entitlement	145804		\$189,000.00

## Potter County Tax Claim Bureau Fiscal Summary (09/19/2024)

ACCOUNTS PAYABLE CHECKS – Check #17744 - 17880	\$176,336.52
Total Checks Written	\$176,336.52

## Potter County Tax Claim Bureau Fiscal Summary (09/19/2024)

Total Checks Written	\$1,172.10
ACCOUNTS PAYABLE CHECKS – Check #17782	\$1,172.10
ACCOUNTS PAYABLE CHECKS – Check #17781 - Voided	

## Potter County Human Services Fiscal Summary (09/20/2024)

PAYROLL AUTOMATIC DEPOSITS	\$40,142.11
PAYROLL TAX TRANSFERS (EFTPS)	\$11,967.92
STATE TAX WITHHOLDINGS (ETIDES)	\$1,739.95
PAUC	\$40.32
Local W/H	\$566.77
Paytime P/R Charge	\$155.05
ACCOUNTS PAYABLE CHECKS – Check #79083-79167	\$245,912.46
Total Checks Written	\$300,577.51

# NEXT MEETING: October 3, 2024

# **ADJOURNMENT**

Prepared by Paige Barroqueiro