

~Agenda~

POTTER COUNTY COMMISSIONERS MEETING

April 17, 2025

(Meetings recorded and destroyed after meeting minutes approval)

CALL TO ORDER

MOMENT OF SILENCE/ PLEDGE OF ALLEGIANCE

ROLL CALL

PUBLIC COMMENT

MINUTES – April 3, 2025

GUESTS

Kal Logue, Community Development Coordinator and Jamie Shrawder, Program Manager at SEDA-COG

Jason Childs and Katie Sasala – Potter County Conservation District

Tri-Town Fire Company

NEW BUSINESS

CDBG Subrecipient Agreement FFY 2023 Austin Borough Water Improvement

Extending of the Market Village RFP Bids

Proclamation – Conservation District Week

CONTRACTS AND AGREEMENTS

PCHS CONTRACTS AND AGREEMENTS	23/24	24/25
■ Intellectual Disability (03/01/2025 - 06/30/2025)		
<i>Help at Home</i>		
In-Home Community Support	N/A	\$11.10/unit
Transportation - Milage	N/A	\$0.67/mile
PCHS CONTRACTS AND AGREEMENTS	23/24	24/25
■ Children & Youth (04/21/2025 - 06/30/2026)		
<i>Jaymie Lindsley, Independent Living</i>		
Dependent / Delinquent - Transitional Living	N/A	\$35,000.00 / year
■ Mental Healh (07/01/2025 - 06/01/2026)		
<i>Cabin Investments, LLC (Luke Watson - Owner)</i>		
Homeless House - 308 Vine St., Coudersport, PA	\$1,400.00 / month	No Change

PERSONNEL

Hire: Judge Minor has hired Joanne Good to fill the full-time Case Manager position with the Domestic Relations Office, effective April 14, 2025

Hire: Joe Kurtz has requested the hiring of Joey Osborne to fill the Seasonal Part-Time Maintenance vacancy; effective April 21, 2025.

Hire: Joe Kurtz has requested the hiring of Gary Walaski to fill the Seasonal Part-Time Maintenance vacancy; effective April 28, 2025.

Hire: Thomas Patterson is requesting the hire of Crystal Henning as full-time Administrative Assistant II, effective April 21, 2025

LIQUID FUELS TAX REQUESTS

Harrison Township	\$5,898.98
Sharon Township	\$4,036.89

COMMISSIONERS' REPORTS

BILLS

Potter County Fiscal Summary (04/04/2025)

10	Payroll - Direct Deposit	13150-13246			\$112,511.47
10	General Fund - Accounts Payable	147569-147667			\$260,320.18
10	General Fund - A/P Manual Checks	237			\$157,709.09
11	LEPC - Local Emergency Planning	3173-3174			\$206.11
15	North Fork Dam	147649			\$38.33
16	911 Fund	3934-3942			\$12,143.37
17	Saulter Preserve	147582;147600;147649			\$369.74
21	Juvenile Restitution	147578;147625			\$361.00
32	Specialty Courts	147569			\$203.06
34	V.O.J.O.	147594;147641			\$189.12
35	Victim Services/RASA	147594;147641			\$1,344.64
38	Divorce Fund	147571			\$255.49
61	Employee Wellness Initiative	147571;147574			\$272.80
66	911 Statewide Interconnectivity Grant	147599			\$310.50

Potter County Tax Claim Bureau Fiscal Summary (04/17/2025)

ACCOUNTS PAYABLE CHECKS – Check #17987	\$19.89
ACCOUNTS PAYABLE CHECKS – Check #17988-17990 VOID	---
ACCOUNTS PAYABLE CHECKS – Check #17991-17994	\$6,580.51
Total Checks Written	\$6,600.40

Potter County Human Services Fiscal Summary (04/17/2025)

PAYROLL AUTOMATIC DEPOSITS	\$42,354.65
PAYROLL TAX TRANSFERS (EFTPS)	\$12,369.93
STATE TAX WITHHOLDINGS (ETIDES)	\$1,796.63
PAUC	\$41.90
Local W/H	\$585.22
Paytime P/R Charge	\$149.44
ACCOUNTS PAYABLE CHECKS – 04/07/2025 CK#80318	\$1,900.00
ACCOUNTS PAYABLE CHECKS – 04/17/2025 CK#80319-80396	\$177,171.96
Total Checks Written	\$236,369.73

NEXT MEETING: May 1st, 2025

ADJOURNMENT

Prepared by Paige Barroqueiro